



**MALTBY MAIN JUNIORS FC**

HANDBOOK

**SEASON: 2026-27**

Affiliated to Sheffield & Hallamshire County F.A.

***Playing in:***

Sheffield & District Junior Sunday League

Sheffield & Hallamshire Women and Girls League

North Derbyshire Youth Football League



Welcome...

If you're new to Maltby Main Juniors FC... Welcome! And we'd also like to take the time to welcome back our returning players and families/carers.

Last season we offered opportunities for more than 240 kids to enjoy the game. Our presentation day at the end of last season was incredible with trophies galore, we can't wait for the next one!

We pride ourselves on the friendly, family atmosphere, which we have built up through being a club open to everyone – as indicated by our FA Accredited Club status.

Our community coaching academy sessions are run weekly, enabling boys and girls from the age of 4 to take part in football, no matter what their level of ability.

We continue to offer the FA Wildcats sessions with the aim of providing a fun football session specifically for girls, we hope that inspires the next generation of Lionesses. Make sure you follow our Facebook profile to keep up to date with everything we have going on.

All our managers and coaches are volunteers and are dedicated to keeping up their FA Coaching qualifications. All volunteers are screened through our FA recognised procedures, giving you peace of mind that your child is receiving the very best care whilst at our Club.

We hope that you and your child enjoy your time with us here at Maltby Main Juniors FC.



# MALTBY MAIN JUNIORS F.C.

CLUB OVERVIEW · SEASON 2026/27

## CLUB FACTS

EST.	2002
PLAYERS	Over 210 children across all teams
VENUES	Maltby Main Sports Ground & Maltby Academy
PITCHES	Grass & AstroTurf (matches & training)
STATUS	FA Accredited Club
RUN BY	100% volunteer coaches & managers

## SUBSCRIPTIONS 2026/27

# £200

per player per season

- ✓ £20 non-refundable registration fee (August)
- ✓ £30/month · Sep–Nov & Feb–Apr (6 payments)
- ✓ League affiliation, insurance & registration
- ✓ Pitch hire · grass & astroturf
- ✓ Training equipment & match day equipment
- ✓ Winter indoor & astroturf training facilities
- ✓ End-of-season trophy for every player

👨‍👩‍👧 25% sibling discount — families with more than one child at MMJFC

## PROGRAMMES

BOYS & GIRLS	U7 through to U18
ACADEMY	Development programme ages 4–11
GIRLS DEV	Wildcats & Squad Girls ages 4–14

### ALL TEAMS

U7	U8	U9 Reds	U9 Blacks	U10	U10 Girls	U11
U11 Girls	U12 Sat	U12 Sun	U13 Reds Sat	U13 Blacks Sat		
U13 Reds Sun	U13 Blacks Sun	U14 Girls	U14 Reds Sat			
U14 Blacks Sat	U14 Sun	U15 Sat	U15 Sun	U16 Sat		
U16 Sun	U17	U18				

## OUR VALUES

- 🌟 Respect for players, parents, referees and officials at all times
- 🌟 Safe, inclusive and welcoming environment for every child
- 🌟 Commitment to safeguarding and child welfare above all else
- 🌟 FA Safer Recruitment — all volunteers DBS checked
- 🌟 Equality and inclusion — football belongs to everyone

## FOLLOW US

[f FOLLOW MMJFC ON FACEBOOK](#)

## CLUB COMMITTEE 2026/27

PRESIDENT <b>MICK MILLS</b>	CHAIRMAN <b>DAN HEALD</b>	VICE CHAIRMAN <b>LIAM COPLEY</b>	SECRETARY <b>CERI MORGAN</b>
CLUB WELFARE OFFICER <b>CERI MORGAN</b>	TREASURER <b>ROBBIE LOVE</b>	HEAD COACH <b>DANNY CHALLINOR</b>	FIXTURES SECRETARY <b>LAUREN CODD</b>
PURCHASING OFFICER <b>JOEL TURNER</b>	CLUB ENGAGEMENT LEAD <i>Vacant</i>	GIRLS DEVELOPMENT LEAD <i>Vacant</i>	

MALTBY MAIN JUNIORS FC · EST. 2002 · MALTBY, SOUTH YORKSHIRE

FA ACCREDITED CLUB · 100% VOLUNTEER-RUN

# Team Contacts

The club's management committee consists of the following positions:

***President Chairperson Secretary Treasurer Child Welfare Officer***

***Vice Chairperson Head Coach Fixtures Secretary Purchasing officer***

These positions are held for a 1-year period and volunteers can be nominated and voted in at the Annual General Meeting (AGM).

The committee is responsible for taking care of finances, discipline, strategic planning & development and general running of the Club. They meet once a month.

Committee members are always available to answer any question and can be contacted on the numbers below.

<b>Name</b>	<b>Position</b>	<b>Contact</b>
Mick Mills	President	07789680655
Dan Heald	Chairman	07769227629
Liam Copley	Vice Chairman	07581154705
Ceri Morgan	Secretary	07368893674
Robbie Love	Treasurer	
Ceri Morgan	Child Welfare Officer	07368893674
Danny Challinor	Head Coach	
Lauren Codd	Fixtures Secretary	
Joel Turner	Purchasing Officer	07881628298

Our managers and coaches are volunteers and have usually started out as a parent helper. Every team at the club has at least First Aid, Safeguarding and the FA coaching certificates as a minimum requirement. Many of our coaches have then continued to develop their coaching skills with additional qualifications.

We are always looking to increase the number of teams that we have representing Maltby Main JFC

If you feel you can volunteer to help with coaching, please speak to one of our existing coaches or a member of the Management Committee.

Referees...

If you're interested in refereeing Maltby Main Junior games or becoming a referee, please speak to one of our coaches or Management Committee.

Young Referees...

We're committed to helping our current players continue to enjoy football. If you have a child (at least 14 years old) who would like to learn more about training to be a referee, please contact your team manager or arrange a call with our a member of the committee.

This is an excellent way to help kids stay in the game, fit & healthy, build confidence and provide endless opportunities for development.

# Respect



The FA Respect Programme provides a series of tools for all involved in football to ensure a positive and safe environment in which to enjoy the game. These tools include a code of conduct which is there to help deter poor behaviour.

There are Respect  
Codes of Conduct  
for:

***Spectators and Parents/Carers***

***Players***

***Coaches, Team***

***Managers and Club***

***Officials***

***Match Officials***

Each Code explains that actions can be taken if the Code is broken. Although the County FA or The FA will deal with cases of reported misconduct, we also have a role to play in dealing with poor behaviour from players, officials, or spectators.

This can range from education, mentoring, official warnings, suspension or even exclusion from the club or league. Respect works by placing responsibility on individuals for their actions: break your Code and bear the consequences. Each Respect Code of Conduct explains that action can and will be taken if the Code is broken.

All club members are expected to sign up to the code of conduct.

# Code of conduct

## Spectators & Parents/Carers

*If we behave positively  
during practice and matches,  
our children will too.*

*By setting a good example, we'll help  
build a supportive environment in which  
everyone can enjoy themselves.*

### Play Your Part

(Code of Conduct)

## Spectators and Parents/Carers

### Play your part and support The FA's Code of Respect:

- Have fun; it's what we're all here for!
- Celebrate effort and good play from both sides
- Always respect the Referee and coaches and encourage players to do the same
- Stay behind the touchline and within the Designated Spectators' Area (where provided)
- When players make mistakes, offer them encouragement to try again next time
- Never engage in, or tolerate offensive, insulting or abusive language or behaviour

### I understand that if I do not follow the Code, I may be:

- Issued with a verbal warning or asked to leave
- Required to meet with the club committee, league or CFA Welfare Officer
- Obligated to undertake an FA education course
- Requested not to attend future games, be suspended or have my membership removed
- Required to leave the club along with any dependents and/or issued a fine



**RESPECT**

*We ONLY  
do  
Positive.*

# Code of conduct

## Young Players

*Play your best.  
Be your best.*

*Make sure you and everyone  
around you has a good time  
on and off the pitch.*

### Play Your Part

(Code of Conduct)

### Young Players

**Play your part and support  
The FA's Code of Respect:**

**When playing football, I will:**

- Always play my best for the benefit of the team
- Play fairly and be friendly
- Play by the rules and respect the Referee
- Shake hands with the other team - win or lose
- Listen carefully to what my coach tells me
- Understand that a coach has to do what's best for the team
- Talk to someone I trust or the club welfare officer if I'm unhappy about anything at my club
- Encourage my team mates
- Respect the facilities home & away

**I understand that if I do not follow the Code,  
I may:**

- Be asked to apologise to whoever I've upset
- Receive a formal warning
- Be dropped, substituted or suspended from training



**RESPECT**

*We ONLY  
do  
Positive.*

# Code of conduct

## Coaches & Officials



*Set the standards  
for a great game.*

*Use your position to set a  
positive example for the people  
you're responsible for and lead  
a better game for everyone.*

**Play Your Part**  
(Code of Conduct)

### Coaches, Team Managers and Club Officials

**Play your part and support  
The FA's Code of Respect:**

**On and off the field, I will:**

- Always show respect to everyone involved in the game
- Stick to the rules and celebrate the spirit of the game
- Encourage fair play and high standards of behaviour
- Always respect the Referee and encourage players to do the same
- Never enter the field of play without the referee's permission
- Never engage in, or tolerate offensive, insulting or abusive behaviour
- Be aware of the potential impact of bad language on others
- Be gracious in victory and defeat
- Respect the facilities home and away

**When working with players, I will:**

- Place the well-being, safety and enjoyment of each player above everything
- Never tolerate any form of bullying
- Ensure all activities are suited for the players' ability and age
- Work with others (e.g. officials, doctors, welfare officers, physiotherapists) for each player's best interests

**I understand that if I do not follow the Code, I may be:**

- Required to meet with the club or league Welfare officer or your CFA Designated Safeguarding Officer (DSO).
- Suspended by the club from attending matches
- Suspended or fined by the County FA
- Required to leave, lose my position and/or have my license withdrawn

 **RESPECT**  
For ALL

*We ONLY  
do  
Positive.*

# Safeguarding Policy

TEMPLATE FOR SAFEGUARDING CHILDREN POLICY FOR CLUBS WITH YOUTH TEAMS



## Maltby Main JFC

## FOOTBALL CLUB

# SAFEGUARDING CHILDREN POLICY

### 1. OUR RESPONSIBILITIES

As an England Football Accredited Club,

**Maltby Main JFC**

Football Club acknowledges our responsibility to safeguard the welfare of every child and young person and are committed to providing a safe environment for all. We recognise that a child is anyone under the age of 18 and subscribe to The Football Association's (The FA) Safeguarding Children Policy and Procedures.

**Our Football Club endorses and adopts the following key safeguarding principles:**

- the child's welfare is, and must always be, the paramount consideration;
- all children and young people have a right to be protected from abuse regardless of their; age, gender, gender reassignment, sexual orientation, marital status or civil partnership, race, nationality, ethnic origin, colour, religion or belief, ability or disability, pregnancy and maternity;
- all suspicions and allegations of abuse will be taken seriously and responded to swiftly and appropriately; and
- working in partnership with other organisations, children and young people and their parents/ carers is essential.

#### HELPFUL RESOURCES

[Safeguarding Committee Members Course](#)

**Maltby Main JFC**

Football Club acknowledges that every child or young person who plays or participates in football must be able to take part in an enjoyable and safe environment and be protected from poor practice, inappropriate behaviour and abuse. This is the responsibility of every adult involved in our club, including the parents/carers of our players and we will effectively communicate this to our members throughout the season.

**Maltby Main JFC**

Football Club commits to ensuring that children and young people have the right to take part, be heard and have their views and opinions taken into consideration when making club decisions and actions that concern them.

### 2. OUR ROLE

**Maltby Main JFC**

has a responsibility to safeguard the welfare of all children and young people by protecting them from physical, sexual or emotional harm and from neglect or bullying. It is noted and accepted that The FA's Safeguarding Children Regulations (see The FA Handbook) apply to everyone in football whether in a paid or voluntary capacity, including coaches/managers, volunteers, match officials, helpers on club tours, or medical staff or other club officials/helpers.

#### HELPFUL RESOURCES

[Safeguarding Information for Parents/Carers](#)

# Safeguarding Policy

## TEMPLATE FOR SAFEGUARDING CHILDREN POLICY FOR CLUBS WITH YOUTH TEAMS (CONTINUED)

### 3. SAFER RECRUITMENT

We endorse and adopt The FA's Safer Recruitment guidelines and where an individual is going to take on a specific role for the club we will:

- Specify what the role is and what tasks it involves;
- Request identification documents;
- As a minimum meet and chat with the applicant(s) and where possible interview people before appointing them;
- Ask for and follow up with 2 references before appointing someone; and
- Where eligible require an FA-accepted DBS enhanced with barred list Check, in line with The FA's current Safeguarding Children Policy and Regulations.

Everyone working in eligible roles with children and young people, such as coaches/managers, first aiders and physiotherapists, are required to hold an in-date FA-accepted DBS enhanced with barred list Check as part of safer recruitment practice and we commit to managing this consistently with individuals in current roles and those new to role.

If there are concerns regarding the appropriateness of an individual who is already involved or who has approached us to become part of

**Maltby Main JFC**

Football Club, guidance will always be sought from the County Football Association (CFA) Designated Safeguarding Officer (DSO).

#### HELPFUL RESOURCES

[3.2 Disclosure & Barring Service Checks](#)

[3.5 Eligibility of Roles](#)

[3.7 DBS Checks FAQs](#)

It is accepted that The FA aims to prevent people with a history of relevant and significant offending from having contact with children or young people and the opportunity to influence policies or practice with children or young people. This is to prevent direct sexual or physical harm to children and to minimise the risk of football being used in the grooming of children.

#### 4. OUR CLUB WELFARE OFFICER

**Maltby Main JFC**

Football Club has appointed a Club Welfare Officer (Youth Teams) ("CWO") in line with The FA's role profile who has completed the Safeguarding Children and Welfare Officer Courses. We commit to supporting the post holder to be involved with ongoing Welfare Officer training provided by The FA and/or CFA.

Our CWO is the first point of contact for all parents/carers and club officials regarding concerns about the welfare of any child or young person. The role of the CWO and their contact information is widely communicated throughout the club. The CWO will liaise directly with the CFA DSO and will be familiar with the procedures for referring any concerns. The CWO will also play a proactive role in increasing awareness of respect, acceptable behaviours, how to deal with low-level concerns and how to report abuse.

We recognise the need for proportionality in appointing individuals to the role of CWO (Youth Teams) and where appropriate Assistant CWO (Youth Teams) to ensure visibility for our membership. Where needed, we will appoint Assistant Club Welfare Officers (Youth Teams) to support the club and CWO to bring this policy to life and to drive safer working practice and a proactive culture as is necessary.

#### HELPFUL RESOURCES

[5.1 Appointing a Welfare Officer](#)

[5.2 Welfare Officer Code of Conduct](#)

[5.3 Welfare Officer role & responsibilities](#)

[5.9 Providing a positive welcome to your club](#)

# Safeguarding Policy

## TEMPLATE FOR SAFEGUARDING CHILDREN POLICY FOR CLUBS WITH YOUTH TEAMS (CONTINUED)

### 5. BULLYING

We acknowledge and endorse The FA's identification of bullying as a category of abuse. Bullying of any kind is not acceptable at our club. All players and parents/carers will be able to access our anti-bullying policy and know that incidents will be dealt with appropriately. Incidents need to be reported to the CWO and in cases of repeated and/or serious bullying the CFA DSO may be contacted.

### 6. ACCEPTABLE BEHAVIOUR WHEN WORKING WITH YOUNG PEOPLE

Everyone who works or volunteers with children is responsible and accountable for the way in which they behave around and towards them. Every child has a right to be treated with respect and dignity. We always require adults within our club to exhibit acceptable behaviour. We adopt The FA's '[Acceptable Behaviours guidance \(5.7\)](#)'.

Codes of conduct for Players, Parents/Spectators, Officials and Coaches have been implemented by our Club. The club has clear actions it will take regarding breaches of the codes, repeated or serious misconduct at club level and acknowledges the possibility of potential sanctions which may be implemented by the CFA in more serious circumstances.

### HELPFUL RESOURCES

### 7. REPORTING CONCERNS

In this Club, safeguarding is everyone's responsibility, and we know that inaction is not an option. If anyone is worried about a child, they must report their concerns to our CWO (Youth Teams).

Our CWO will manage low-level concerns and where necessary seek advice from the CFA DSO.

- Our CWO will make referrals about more serious concerns to the CFA DSO, or in an emergency contact the Police or Children's Social Care. We will ensure that if the child needs immediate medical treatment that we take them to a hospital or call an ambulance and tell them it is a child protection concern.
- Our CWO will keep records of the actions taken and keep the CFA DSO informed.

If at any time our CWO is not available, or the matter is clearly serious, all our members must be aware that they can:

- Contact the CFA DSO directly;
- Contact The FA's Safeguarding Team via [Safeguarding@TheFA.com](mailto:Safeguarding@TheFA.com);
- Contact the Police or Children's Social Care; and/or
- Call the NSPCC Helpline (Monday to Friday 8am-10pm or 9am-6pm at the weekends) for advice on 0800 800 5000 or text 88858 or email [help@nspcc.org.uk](mailto:help@nspcc.org.uk).

### HELPFUL RESOURCES

#### [How to report concerns](#)

#### [2.2 Safeguarding Referral Form](#)

#### [2.3 Support and guidance contacts if an allegation is made against you](#)

#### [2.4 Support and guidance contacts if you receive a disclosure](#)

# Safeguarding Policy

## TEMPLATE FOR SAFEGUARDING CHILDREN POLICY FOR CLUBS WITH YOUTH TEAMS (CONTINUED)

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### 8. WHISTLEBLOWING

Maltby Main JFC

Football Club supports The FA's Whistle Blowing policy (as described in this paragraph) which requires any adult or young person with concerns about an adult in a position of trust within football to 'whistle blow' by contacting The FA Safeguarding Team by writing to The FA Case Manager at The Football Association, Wembley Stadium, PO Box 1966, London SW1P 9EQ, by emailing [Safeguarding@TheFA.com](mailto:Safeguarding@TheFA.com) or alternatively by going direct to the Police, Children's Social Care or the NSPCC. We encourage everyone to know about The FA's Whistle-Blowing Policy and to use it when necessary.

### 9. OUR COMMITMENT

As an England Football Accredited Club, our Committee understands and accepts the collective responsibility to adhere to our safeguarding children policy and procedures and to ensure that safeguarding is always an agenda item at our committee meetings. We commit to proactively sharing our policy, procedures and CWO contact details with our members.

## Training

We train and play at a variety of pitches around the Maltby area including but not limited to Maltby Main Sports Ground and Maltby Academy

Players are expected to attend weekly training sessions throughout the season, the sessions usually last between 1-2 hours. During the Winter, some of the training may move to astroturf or indoors to Maltby Academy or to various other pitches subject to availability. Your team manager will inform you of the location and times of training.

Remember...

- ***Arrive on time ideally 10 minutes before the start of the session.***
- ***Try not to eat in the hour before training to avoid indigestion.***
- ***Shin pads and football socks must be worn during all training sessions.***
- ***Water***
- ***Medication e.g. inhalers, epi-pens, sunscreen***
- ***No jewellery (including watches)***
- ***Suitable football boots, dependent on weather and pitch***
- ***Appropriate clothing dependent on weather***

We ask for children under 11 (primary age children) an adult stay during the training session. If this is not possible, please inform the manager.

A manager may cancel or stop the training session if he or she believes that it is unsafe to continue, for example due to extreme weather.

Managers and coaches are unable to transport children without their parent/guardian being present to or from training sessions or matches as part of our safeguarding policy. If there is a circumstance where this is unavoidable then the manager must ensure that they are not alone in the car with the child and inform the Welfare Officer that they are doing this.

## Matches

The season usually starts on the first weekend of September. Your team manager will inform you in advance of the time and location of the matches.

Remember...

- Arrive on time – 40 minutes before kick-off to allow for warming up and pre-match preparation.
- Try not to eat in the hour before matches to avoid indigestion.
- Shin pads and football socks must be worn during all matches. You will not be permitted to play without
- Water
- Medication – e.g. inhalers/epi-pens. / sunscreen
- No jewelry (including watches)
- Suitable football boots dependent on the weather and pitch
- Appropriate clothing dependent on weather
- To abide by Respect Code of Conduct, respect your referee, opponents, and teammates.
- Have fun and enjoy the game!
- Any game-related fines (yellow & red cards) come with a County FA fine; these are to be paid by the player.

Managers should give all players the opportunity for fair playing time during matches where possible.

Spectators should always stand behind the respect barriers on the side of the pitch opposite the managers and players' bench.

**Please be aware that for matches that take place in schools, dogs are not permitted.**

**We ask that spectators do not smoke (vape or tobacco) pitch side. No smoking is permitted in any part of any of the grounds on school pitches.**

# Maltby Main JFC Development Academy

Our development academy is for boys and girls aged 4-11 years and run at different times throughout the week or weekends. Please keep in touch on our Facebook page for updated session times.

The sessions are run by fully FA qualified coaches who have been checked to ensure that they are suitable to work with young children. The aim of the sessions is to develop basic football skills and confidence through fun games and activities as well as teaching the children about keeping fit and healthy. It is also an ideal opportunity for children to build social skills and develop friendships.

The academy is open to all, and you can just turn up, but parents/carers must always stay to supervise their children.

Children should bring a drink, wear appropriate clothing, and shin pads but do not have to have studded boots, trainers will be fine. No jewelry should be worn during these sessions.


## Costs

All sessions are £2.

Payable to the coach each week

# FA Female Football Programmes

As a club we've heavily invested time into developing our female programs and we're extremely proud to be growing girls football in the local community. We offer football opportunities for females of all abilities and experiences aged from 5 to 16. Over the last few seasons, we've created new girl's teams and will continue to create new teams each season.

 Volunteer coaches required - Female interest is highly encouraged—All qualifications provided by the club.

## Weetabix Wildcats (Age 4-11)

This is for girls at the start of their footballing journey. Whether they've played at home, at school or never played before this is an excellent place for them to play football, have fun & make friends. We will create a new U7 team each season & consider other age groups dependent upon interest.

## Squad Girls (Age 12-14)

For girls that might be late to start to play football and want to keep active and have fun or play for a team but don't have enough experience yet.

# Registration and Trials

On 31st May each year, every player is released from their club registrations. The team manager will then hold open trials throughout June for the following season. Managers have a limited number of squad places available in each age group, as a guidance, approximately the number required for the fielded team plus up to 5 substitutes, therefore this may be the time that some players which have previously played for the club are not re-signed. We want every player to have the opportunity to play football, if we have squads that are too large then this will mean that more players are unable to take part in matches and have a fair amount of match time. Players are selected on attitude, commitment and ability, however the decision not to sign a player is always a difficult one for our volunteer coaches.

If a player is not going to be signed following the trial period, then the manager will initially contact the parents to discuss with them how and when they would like to inform the player of this. We will then take the lead from the player's parent or carer as to how this information is communicated to the child using one of the options below.

***Directly by the coach...*** The coach will ask the player to meet before or after the final trial session and inform them that they have not been successful in the trial but provide feedback about areas in which they are performing well as well as some constructive feedback for moving forward. The conversation will be positive and constructive.

***Jointly between the parents and the coach...*** As above but with the parent present.

***Directly by parents...*** Some parents choose to inform their child away from the trial session, but the coach will still provide feedback for you to pass on to your child.

We will always try to help your child find a way to continue to enjoy playing football and signpost you to websites for more information.

# Registration and Trials

Age Group	Fielded Team BOYS & GIRLS	Recommended max. squad number BOYS & GIRLS teams
Under 7's	5	10
Under 8's	5	10
Under 9's	5	10
Under 10's	7	12
Under 11's	7	12
Under 12's	9	14
Under 13's	9	14
Under 14's	11	16
Under 15's	11	16
Under 16's	11	16
Under 17's	11	20 (16 in a match day squad)
Under 18's	11	20 (16 in a match day squad)

# Registration

Once a player has been selected and decided to sign for the club, registration forms need to be completed and submitted to the league by **1st August**.

Team managers will contact parents to do this.

Each player needs to have a photograph and, if they have not played in the league before their birth certificate to complete registration. A registered player can only play and train with the club that they have registered with, they cannot play or train with another club in that league. Players wishing to play for another club need to complete a transfer form.

Players will only be signed and registered with the league on completion of the necessary documentation and the registration fee received by the club.

Managers must ensure the following is completed:

- ***Player Registration form (including DOB check)***
- ***Respect Code of Conducts – Parents and Players***
- ***Photography Consent Form***
- ***Medical Information Form***
- ***Subscription payment(s)***

## ***De-registration***

We sincerely hope that all of our players stay with us for the full season but do understand that things can change. In the event that you would like to de-register from the club, please consult with your coaches/ managers first of all. A league de-registration has to be submitted to fully enable this and this can have processing time involved.

If you are in doubt about anything, please contact a member of the committee who will be able to help further.

Please remember that subscriptions are non-refundable and all playing kit remains the property of the club, this would be expected to be returned in a usable state prior to de-registration being agreed.

## Costs

# MALTBY MAIN JUNIORS FC – SUBSCRIPTIONS 26/27 SEASON



To help secure the future of our club and better manage rising costs, we're continuing a club wide monthly subscription model this season.

As a fully volunteer led club, we rely on stable and predictable income to continue providing football for all of our teams. This new structure will help us do just that.

### What's Changing:

Monthly Subs: £22.50 per child (from September to April) *\*Schedule split over 6 months with a break over Christmas*

Annual Registration Fee: £20 (payable in August)

### Sibling Discount:

We're pleased to offer a **25%** discount for siblings.

Example:

Player 1: £200 (full 8 month total)

Player 2 (sibling): £150

### Our Commitment to You:

We want every child to have the chance to play football. If you're struggling with subs, please don't hesitate to speak to your child's coach, child welfare officer or a committee member in confidence.

We're here to help and will always try to support families where possible.

### Other Notes:

Coaches will manage referee costs using part of the monthly subs.

Off season training (May–August) will need to be arranged and funded separately by each team.

We kindly ask each team to fundraise to cover the cost of the referee per home game

**Thank you for being part of Maltby Main Juniors FC. Your continued support helps us create a safe, inclusive, and rewarding football experience for all our players.**

### What Your Subs Cover:

Weekly training sessions  
Pitch hire for matches  
Club insurance  
Club and league registration  
Team equipment  
Coach training and safeguarding  
Presentation day trophies  
League fees

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Total
Players subs	£20 (Reg)	£30	£30	£30	£0	£0	£30	£30	£30	£200
For siblings	£20 (Reg)	£30	£30	£30	£0	£0	£20	£20	£0	£150
Current Structure Comparison	£20 (Reg)	£20	£20	£20	£20	£20	£20	£20	£20	£180

*\*Example schedule, we are flexible on this and can be paid in different instalments*

*\*The club will run club wide fundraising events each year, the funds from these go towards the running costs of the club to keep subscriptions low for everyone*

Maltby Main Juniors is proud to offer high quality football training and development at a low cost. We have for many years had one of the lowest subscription costs in South Yorkshire for our players as we believe that football should be accessible to all. Our Club is run through the generosity of volunteers, who all value the importance of local grassroots football development for our local community.

For the 2026/2027 season, our subscription costs for our players are £200. The payment methods can be found on the following pages. The payment methods can be found on the following pages.

The subscription pays towards the following:

- **Club Subscription to the League**
- **Player Subscriptions to the league**
- **Team Administration**
- **Player Insurance**
- **Pitch Hire**
- **Equipment**
- **Winter Training (other clubs seek additional payments for this)**
- **End of Season Trophies for all Players**
- **Coach Development**

Please note: Our managers, coaches and committee members' time is all voluntary.

## Sibling Discount

For parents with more than one child playing for the Club, a discount of 25% per child will be given. If you choose to pay by instalments the discount will be deducted from the February, March & April 2027 payment.

## Additional Costs

Some teams may choose to continue on an astro pitch beyond April, this may incur a small charge however managers will liaise with parents before doing this.

In addition, some teams may choose to enter extra tournaments throughout the summer months, players who choose to attend these may need to pay a small charge towards the cost.

## Fundraising

Sometimes parents decide they would like to fundraise for their own teams, for example by running a tuck shop, selling football cards, raffles and other events. In the past funds have been raised to fund personalised boot bags, winter hats, team days out and training kits. We welcome any parents who would like to help out, if you would like to do so, please speak to your team manager. We also require teams to raise at least 50% of the cost of the referee through fundraising for home games, this can be done per game or even as a one off for the season. Options:

1. Pay £200 on registration.
2. Pay £20 on registration, then 6 further monthly payments of £30

## Payment Plan:

Payment Plan	
Registration Fee	£20
September 2026 - April 2027	£30 per month
<b>TOTAL PAYABLE</b>	<b>£200</b>

\*£150 with sibling discount, sibling discount to be deducted from the final monthly payments

## How to pay your subscriptions:

We encourage **no cash payments**. Please make payments through bank transfer to your team's coach

*\* The Club owns all playing kit and if players leave, this must be returned.*

*\* The club runs fundraising events every year, the funds from this go towards the running costs of the club to keep subscriptions low for everyone. Without participation this may lead to future increases in club subscriptions.*

# End of Season Presentation Event

A presentation is held at the end of each season for all our players, including our academy squads. In recent years we have held this as a whole club family event at Maltby Progressive Club and we are looking into alternative options for the end of the 26/27 season

During the presentation, each player receives a trophy to celebrate their contribution to the team over the past season. In addition, each team can award special trophies. The event is a fantastic opportunity for all our teams to come together to celebrate our achievements and have fun!

# Social Media Policy

At Maltby Main Juniors Football Club (MMJFC), we recognise that social media platforms such as Facebook, Instagram, TikTok, and X (formerly Twitter) are an integral part of daily life and offer fantastic opportunities for communication and promotion. However, we also acknowledge the potential for these platforms to be misused in a way that can damage relationships, reputations, and the club's values.

This policy sets out clear expectations for players, parents/carers, coaches, and committee members when using social media. It is designed to safeguard our members, protect the reputation of MMJFC, and ensure we operate with respect and responsibility at all times.

## General Guidance

This policy applies to all members of MMJFC. Where a specific platform is not mentioned, the principles of this policy still apply. If in doubt, please consult your team manager or the Club Welfare Officer.

## Using Social Media Personally

When using personal social media accounts, members are expected to:

- Protect their privacy: Adjust privacy settings so that only approved friends or followers can view posts.
- Think before posting: If you wouldn't say something to someone's face, don't post it online.
- Be cautious with connections: Avoid accepting friend or follow requests from people you do not know, particularly minors or individuals from other teams.
- Respect your role: Whether you are a parent, player, coach, or volunteer, you are seen as a representative of MMJFC. Your behaviour online should reflect this.
- Include disclaimers where appropriate: If discussing football or club matters, clarify that the views expressed are your own and not those of MMJFC.
- Uphold confidentiality: Do not share personal or sensitive club matters, including internal decisions, financials, or safeguarding issues.
- Respect copyright and consent: Do not share images, videos, or information about players, parents, or club members without prior consent. Especially avoid identifying children by full name.

## Respect for Others

We expect all members to:

- Treat other players, parents, coaches, referees, and committee members with courtesy and respect online, as they would in person.
- Avoid posts or comments that could be seen as bullying, inflammatory, offensive, or libellous.
- Refrain from using MMJFC's name, branding, or logos without written permission from the Club Committee.
- Report any concerning online activity related to the club to your team manager or the Club Welfare Officer.

Misuse of social media that violates this policy may result in action being taken by the committee, including removal from the club if necessary.

## Use of Official Club Accounts

MMJFC manages its own official social media accounts to promote club news, events, fundraising, and achievements.

- Official accounts must be approved by the Club Committee and documented in meeting minutes.
- Only authorised individuals may post on behalf of the club.
- No photos, names, or media identifying children will be published without appropriate parental/carer consent.
- Media must not include personal information such as full names or addresses of children.

# Social Media Policy

## Publishing Match Results

In line with FA and league guidance:

- Match results for teams under U12s must not be published online—this includes posts by coaches, parents, or supporters.
- Any doubt about what can be shared should be discussed with your team manager or a committee member.

## Final Note

As a member of Maltby Main Juniors FC, you are an ambassador for the club. Your online behaviour should reflect the values of respect, inclusion, and community. What you post online can impact others and the reputation of the club—please use social media responsibly.

# Photography Guidelines

There has been much discussion around who can take pictures of children (under 18s) participating in sport, particularly concerning what parents/carers are allowed to do. Maltby Main Juniors Football Club (MMJFC) supports The FA's position in encouraging the appropriate and responsible capture of images of children involved in football.

## Potential Risks

The FA has developed this guidance to help avoid the following:

- The inappropriate use, adaptation or copying of images for use on child abuse websites on the internet (often incorrectly referred to as pornography sites).
- The identification of children when a photograph is accompanied by significant personal information that can assist a third party in locating or contacting the child. This has led to instances of grooming.
- The identification and locating of children in inappropriate circumstances including:
  - (i) where a child has been removed from his/her family for their own safety,
  - (ii) where restrictions on contact exist following parental separation (e.g. in domestic violence cases),
  - (iii) in cases where a child is a witness in criminal proceedings,
  - (iv) or other safeguarding concerns.

It's important to remember that the vast majority of images taken are appropriate and taken in good faith. By following a few simple steps, we can help safeguard the children involved in football.

## Common Sense Considerations to Ensure Everyone's Safety

Do:

Share The FA's guidance on taking images with all parents, carers and members when they join the club.

Ensure the club has parental consent to use a player's image if it is to be used in the public domain (e.g. club website, social media or local newspaper).

Ensure that any child at the club who is under care proceedings is protected by not allowing their image to be shared publicly. This can be managed by using a Consent Form to identify if this applies.

Focus images on the activity rather than the individual.

Ensure all children featured are appropriately dressed (minimum: vest or shirt and shorts).

Aim to take pictures which reflect the diverse and inclusive nature of football at MMJFC (e.g. boys and girls, disabled players, players from different ethnic backgrounds).

# Privacy Policy

Maltby Main Juniors Football Club (MMJFC) is committed to keeping members, parents, guardians, coaches and supporters up to date with its privacy and data protection practices in line with the General Data Protection Regulations (GDPR – May 2018). We want you to understand whose data we keep, why it is retained, how it is retained and when it may be used. We assure all members that we respect the privacy of children's and parents' information.

The primary purpose of the data we hold is for club membership and the necessary affiliation to leagues and The FA.

The management of the data we hold is the responsibility of the following:

Club Secretary,

Club Committee,

MMJFC team managers and coaches.

The data we collect is obtained via player registration forms, photograph consent forms and medical information forms. Parents and guardians are asked to sign these documents at the start of each season or upon joining the club. This signature confirms agreement to provide the information needed to affiliate with the relevant league. Parents and guardians can opt out of these processes or object to their data being used at any time.

## Data Processing

Information gathered through the outlined processes will be stored and retained. To ensure accuracy, this information will be reviewed and updated regularly (at least annually). Data will only be shared with MMJFC team managers and relevant members of the club committee as necessary to support the primary purpose of the club. It may also be shared with The FA and the relevant league, such as the Sheffield and District Junior League. The information covers the basics required for affiliation and includes relevant medical details to ensure player safety.

## Filing and Data Retention

Individual data will be retained for the duration of membership at the club. Data is retained in paper format and held securely by the Club Secretary and, where appropriate, team managers. When a member leaves the club, their data will be securely destroyed.

# Grievance Procedure

Maltby Main Juniors Football Club (MMJFC) recognises that there may be times when members need to raise an official complaint about unjust treatment, harassment, health and safety, and/or safeguarding concerns. This grievance procedure outlines the process for such instances to ensure that all members are heard and treated equally and fairly.

## Purpose

The purpose of this grievance procedure is to:

- (a) explain the scope and definition of grievances,
- (b) outline the process for reporting and closing a grievance,
- (c) define the club's confidentiality measures, and
- (d) describe the disciplinary action steps for policy violations.

## Scope

This policy applies to all MMJFC members, including committee members, managers, and coaches. A grievance can be raised against any club member. MMJFC defines a 'grievance' as a formal club-related complaint, issue, or objection raised by a member.

## Grievance Procedure

Before submitting an official grievance, members are asked to review the relevant club policy related to their concern (e.g. Anti-Bullying Policy, Safeguarding Policy). MMJFC encourages disputes to be resolved informally first, with the support of a manager, coach, or committee member. If this informal process does not lead to a satisfactory resolution within 21 days, a formal grievance may be submitted.

## Filing a Grievance

Grievances can be submitted to a team manager, coach, or directly to the club's management committee (see contact details in the Club Handbook).

Members submitting a formal grievance have the right to:

- Attend meetings accompanied by a witness or representative.
- Appeal the outcome of the grievance.

Members who have a grievance filed against them also have the right to:

- View and request a copy of the grievance.
- Respond formally to the complaint.
- Attend formal meetings with a representative.
- Appeal any decisions made.

## Club Responsibilities

- • Accept and thoroughly investigate all grievances.
- • Ensure the grievance is resolved within 28 days, depending on the severity.
- • Treat all parties fairly throughout the grievance process.
- • Adhere to a strict 'no-retaliation' policy for members raising complaints.
- • Organise mediation meetings between the appropriate parties.
- • Maintain confidentiality throughout the process.
- • Accept and fairly review all appeals.
- • Ensure the final decision is implemented in a timely and appropriate manner.
- • Keep accurate and comprehensive records of all grievances.

## Confidentiality

All MMJFC committee members involved in the grievance process must maintain strict confidentiality. Committee members are expected to sign a confidentiality agreement and must not discuss the

# Grievance Procedure

grievance with other club members before, during, or after resolution. All parties involved are expected to respect this obligation.

## Policy Violations

If a member is found to have violated this grievance procedure, they may face disciplinary action which could include a formal warning, suspension, or termination, depending on the severity of the breach.

If a grievance is proven to be valid, appropriate disciplinary action will be taken against the offending party, which may include a warning, suspension, or permanent removal from the club.

# For Coaches

The intentions of the vast majority of individuals who work with children and young people in football are positive and well-meaning. However, Maltby Main Juniors Football Club (MMJFC) recognises its responsibility to safeguard the welfare of all children and young people participating in football by ensuring a safe, welcoming, and enjoyable environment. To that end, we follow the FA's Safer Recruitment guidelines.

All volunteers who wish to work directly with children at MMJFC must complete the following steps before beginning their role:

- Complete the club volunteer application form (based on FA guidance).
- Attend an informal meeting with a core committee member.
- Undertake and successfully complete an FA DBS (Disclosure and Barring Service) check.
- Provide two satisfactory character references.

Following successful recruitment, volunteers are expected to complete the following within the first 3 months of their role:

- FA Safeguarding Children course.
- FA Introduction to First Aid in Football course.

This safeguarding and safer recruitment process is in place primarily to protect our young players and to ensure they enjoy football in a safe and secure environment. Equally, it exists to protect the adults who give their time to help within our club, providing a clear framework and accountability for all involved.

Maltby Main Juniors Football Club (MMJFC) is responsible for setting the standards and values that apply throughout the club at every level. Football belongs to and should be enjoyed by anyone who wishes to participate.

In all our activities, MMJFC will not discriminate or treat anyone less favourably on the grounds of age, gender, gender reassignment, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability. The club will treat everyone fairly and with respect, and will ensure access and opportunities for all members of the community to participate in and enjoy its activities.

MMJFC will not tolerate harassment, bullying, abuse, or victimisation of any individual. For the purposes of this policy, such behaviour is considered a form of discrimination. This includes sexual or racially based harassment and other discriminatory behaviours, whether physical or verbal. The club is committed to addressing such behaviours with appropriate action, in whatever context they occur.

We are committed to taking positive action where inequalities exist and to developing an ongoing programme of training, awareness, and education to eradicate discrimination and promote equality throughout football.

MMJFC is committed to a policy of equal treatment for all members and requires all members to adhere to this policy and to the principles outlined in the Equality Act 2010.

MMJFC will ensure that any claim of discrimination brought to its attention is investigated immediately and thoroughly.

# For Coaches

Maltby Main Juniors Football Club (MMJFC) is committed to providing a caring, friendly, and safe environment for all our members so they can participate in football in a relaxed and secure atmosphere.

Bullying of any kind is unacceptable at our Club. If bullying does occur, all Club members or parents should be able to tell and know that incidents will be dealt with promptly and effectively. We are a TELLING Club. This means that anyone who knows that bullying is happening is expected to tell the Club Welfare Officer or any Committee Member.

What is Bullying?

Bullying is the use of aggression with the intention of hurting another person. Bullying results in pain and distress to the victim.

Bullying can be:

- Emotional – being unfriendly, excluding, tormenting, or threatening
- Physical – pushing, kicking, hitting or any use of violence
- Racist – racial taunts or gestures
- Sexual – unwanted physical contact or sexually abusive comments
- Homophobic – because of, or focusing on the issue of sexuality
- Verbal – name calling, sarcasm, spreading rumours, teasing

Why is it important to respond to bullying?

Bullying hurts. No one deserves to be a victim of bullying. Everybody has the right to be treated with respect. Individuals who are bullying need to learn different ways of behaving. This club has a responsibility to respond promptly and effectively to issues of bullying.

Our Procedures

- Report bullying incidents to the Club Welfare Officer or Club Official, or contact the County FA Welfare Officer (CFA WO).
- In cases of serious bullying, incidents will be referred to the CFA WO for advice and possibly to the FA Case Management System.
- Parents will be informed and asked to attend a meeting to discuss the problem.
- If necessary and appropriate, the Police will be consulted.
- The bullying will be investigated and stopped immediately.
- Attempts will be made to help the bully change their behaviour.
- If mediation fails and the bullying is seen to continue, the Club will initiate disciplinary action under the Club constitution.

In the case of adults reported to be bullying anyone:

- The County FA Welfare Officer will be informed and will advise on action to be taken where appropriate.
- It is anticipated that in most cases where the allegation is made regarding a team manager, official or coach, The FA's Safeguarding Children Education Programme may be recommended.
- More serious cases may be referred to the Police and/or Children's Services.

# For Coaches

## Recommended Club Action

- Reconciliation by getting the parties together. It may be that a genuine apology solves the problem.
- If this fails or is not appropriate, a small panel (made up from Chair, Club Welfare Officer, Secretary, committee members) should meet with the parent and child alleging bullying to get details of the allegation. Minutes should be taken for clarity, which should be agreed by all as a true account.
- The same three persons should meet with the alleged bully and parent/s and put the incident raised to them to answer and give their view of the allegation. Minutes should again be taken and agreed.
- If bullying is deemed to have taken place, the individual should be warned and put on notice of further action i.e. temporary or permanent suspension if the bullying continues. Consideration should be given as to whether a reconciliation meeting between parties is appropriate at this time.
- In some cases the parent of the bully or bullied player can be asked to attend training sessions, if they are able to do so, and if appropriate.
- The club committee should monitor the situation for a given period to ensure the bullying is not being repeated.
- All coaches involved with both individuals should be made aware of the concerns and outcome of the process i.e. the warning.

## Useful Websites

- [www.anti-bullyingalliance.org.uk](http://www.anti-bullyingalliance.org.uk)
- [www.stoptextbully.com](http://www.stoptextbully.com)
- [www.bullying.co.uk](http://www.bullying.co.uk)

# For Coaches

## Subscriptions

Each team is responsible for communicating and collecting player subscriptions. A monthly update is issued by the Club Treasurer throughout the season please refer to this when following up on any outstanding payments.

### Subscription Breakdown:

The amount sent to the club should be calculated as:

**Total Subs Collected**  
minus **Training Costs**  
minus **Referee Fees**

Highlight sibling discount

The club will provide a subscription payment tracker to each coach at the beginning of the season

- **Fundraising contribution (minimum 50% of referee fees)**

We acknowledge that home and away match frequencies may vary due to league scheduling, and that some training venues require **block payments** in advance. The club provides a subscription sheet to assist with these calculations, including the application of **sibling discounts** where appropriate.

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## Equipment

All teams are issued with a basic equipment pack to support training and matchday activities. This includes:

- First Aid Kit
- Training Footballs
- Match Balls
- Cones
- Bibs
- Tactics Board

If your team requires additional equipment, this can be requested at a monthly committee meeting. Please be aware that all requests are reviewed for fairness, and club budgets are directly influenced by subscriptions and fundraising income.

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## Kits & Sponsorship

### Sponsorship Requirements:

Each team is expected to secure its own kit sponsor. Sponsorship funds can be used for:

- Team kits
- Winter coats
- Training wear
- Other appropriate team-related items

### Teamwear:

The club's preferred supplier is Nike, which ensures consistency and simplifies ordering. All teams are encouraged to use this supplier.

# For Coaches

If a team wishes to purchase kit from an alternative supplier, this must be approved by the club committee before placing an order.

## Club Colours (Home Kit):

To maintain a consistent club identity, all home kits must comply with the following colours:

- **Shirts:** Black and Red Stripes
- **Shorts:** Black
- **Socks:** Black

## Club Colours (Away Kit):

- **Shirts:** Orange
- **Shorts:** Black
- **Socks:** Black

## League Rules & Responsibilities

All coaches must be fully familiar with the rules of the league they participate in—either **Sheffield & Hallamshire Women and Girls League (SHWGL)** or the **Sheffield & District Junior Sunday Football League (SDJFL)**.

Access League Rules:

- **SDJFL:** [junleague.com/documents](http://junleague.com/documents)
- **SHWGL:** [shwgl.co.uk/documents](http://shwgl.co.uk/documents)

! Failure to follow league rules may result in disciplinary action and fines. If in doubt please ask. We're all here to support each other.

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## Submitting Match Results

It is the coach's responsibility to submit results and match reports via the FA Full-Time/Matchday system. These should be submitted as soon as possible after the game and in line with league deadlines.

We recommend using a web browser to complete your match return, as the Matchday App may not always submit details reliably, which can lead to club fines.

## Step-by-Step: How to Submit a Match Report on the FA Matchday Portal

1. **Go to the Matchday Portal:**  
[Submit a Match Report – FA Support](#)
2. **Log in** using your FA credentials.
3. **Select your team** and navigate to the relevant fixture.
4. **Complete all fields** in the match report form:
  - Score
  - Opposition
  - Referee details (including name and ID number—take a photo of their ID on matchday)
  - Player ratings (if required)
  - Disciplinary incidents

# For Coaches

- Any other required details

*Even if a field doesn't apply, enter "N/A" to avoid submission errors.*

5. **Review your entry carefully**, then click **Submit**.

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## Match Postponements

Postponements must follow league-specific procedures and must not be last-minute unless unavoidable (e.g., weather-related issues).

- Non-weather reasons: Must be submitted via the league portal and approved.
  - Weather postponements: Inform the opposition ASAP and send an email to:
    - **SDJFL**: Age Group Registrar
    - **SHWGL**: League Secretary
    - Registrar contact details can be found here > [League Manager Contacts](#)
- 

## Referees

- **SDJFL**: The home team is responsible for appointing a qualified referee. If unavailable, ask in the MMJFC Coaches WhatsApp group. As a last resort, a coach or unqualified volunteer can referee. A lack of referee is **not** grounds to cancel a game.
- **SHWGL**: Always use the league-appointed referee unless advised otherwise. If no league referee is appointed, it's the team's responsibility to source one.

Referee fees are as per league rates and should be covered by matchday fundraising to cover a minimum of 50% of the cost (raffles, tuck shop, football cards, etc.).

## Social Media

You may use social platforms (e.g., Facebook) to arrange friendlies, recruit players, or join tournaments. All posts must:

- Comply with the club's social media policy
  - Follow league and CFA rules
  - Throughout May teams are not permitted to advertise for players in the SDJFL, this currently doesn't apply to SHWGL and NDYL
  - All posts must say 'must not be registered with another [insert league] club'
  - If we do not follow this we will be fined
- 

## Club Meetings

Each team must send a representative to regular manager meetings.

An Annual General Meeting (AGM) is held once a year, during which:

- Committee members are elected for 12-month terms
- The club constitution is reviewed

Meeting details are shared via email and the coaches' WhatsApp group.

# For Coaches

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## Organising League Fixtures

Home game details must be shared with opposition managers by the **Tuesday before matchday**. Include:

- Venue name and address
- Kick-off time
- Referee details
- Access/parking info
- Facilities
- Kit colours

Contact opposition via: [League Manager Contacts](#)

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## Matchday Reminders

- Take a photo of the referee's **ID card**
  - Set up the pitch (nets, corner flags, respect barrier, technical areas)
  - Warm your team up properly
  - Lead by example—remember, **you represent MMJFC**
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## Training

Astroturf bookings at Maltby Academy are arranged by each team and paid for from subs. Book online via: [www.schoolhire.co.uk](http://www.schoolhire.co.uk) we also get a discounted price through MMJFC, if you message Maltby Academy through the School Hire portal they will apply this to your account. When booking a pitch through school hire for Maltby Academy Astroturf you will be asked some questions about safeguarding and risk assessments, just select the relevant yes / no and don't upload any documents, the academy has a master copy these already.